



## WANT TO GET YOUR HOME WEATHERIZED?

**Funds Are Limited!**

**Apply today – don't get stuck with high heating and cooling bills throughout the year.**

The Michigan Weatherization Assistance Program is a **FREE** program to increase energy savings and air quality for income eligible households. Our goal is to **SAVE** you **MONEY** on your utility bills by sealing air drafts, installing insulation, and ensuring your furnace and water heater are running safely and efficiently. The improvements we do are based on a state-of-the-art energy audit that will be performed on your home. Every house is different so, any repairs and improvements vary depending on the audit results. Once installed, these energy saving measures will help to reduce your heating and cooling costs for years to come.

To apply for the weatherization program, complete and sign the *Michigan Weatherization Assistance Program Questionnaire* form and provide **copies** of the **following required** documents with your completed Questionnaire:

- Y Social Security card for head of household
- Y Your most recent gas and electric bills
- Y Proof of income for the **3 complete calendar months** prior to the month you are applying. Provide copies of pay stubs, Social Security Award letter, pensions, unemployment, alimony, etc. for everyone in the household, regardless of the wage earner's age.
- Y If you rent your home, provide your landlord's name, address, telephone number and fax number. You must also have your landlord complete the **Weatherization Assistance Program Owner/Landlord Agreement** form. You must include this form with your questionnaire.
- Y If no one in your household claims any income, you must complete, have notarized, and include the **Weatherization Certification of Household Claiming Zero Income** form. CAAC has a notary in our office available free of charge. You must call in advance to schedule an appointment.
- Y If the household has 2 or more members, is claiming income, and any one of those household members age 19 and older is claiming zero income, then each such household member must complete a **Weatherization Certification of Individual Adult (over the age of 19) Claiming Zero Income** form. Do not include students living away from home as household members.

Federal Eligibility Guidelines		
200 % of Poverty		
Size of Family	Annual Income	Monthly Income
1	\$ 24,980	\$ 2,082
2	\$ 33,820	\$ 2,818
3	\$ 42,660	\$ 3,555
4	\$ 51,500	\$ 4,292
For families with more than 4 members, add \$8,840 for each person.		

**Questionnaire must be filled out completely and cannot be processed without the required documents. Apply while funding is still available.** Once you have completed and signed the weatherization questionnaire and gathered copies of the required documents, please mail/deliver to: **Weatherization Intake, CAAC, 323 Water st., Alleghen, MI 49010.** After receipt, we will call you to make an interview appointment. **For additional information or forms, please call 269-673-5472.**

**Special Instructions for Completing the *Michigan Weatherization Assistance Program* Questionnaire form**

**Detailed Instructions for Questionnaire Information**

**This is a fillable PDF with electronic Signature. You can complete and save to email completed form or it can be printed and completed and mailed or delivered to CAAC *DO NOT SEND ORIGINAL DOCUMENTS***

**Part I GENERAL INFORMATION SECTION:**

**HOUSEHOLD INFORMATION SECTION:**

Complete all fillable tabs with proper information paying close attention to:

**TOTAL HOUSEHOLD MEMBERS:** Write the total number of people who currently live in your home. **Do not leave blank.**

**60+:** Write the number of household members age 60 and over, if applicable

**DISABLED:** Write the number of household members who are disabled, if applicable.

**NATIVE AMERICAN:** Write the number of household members who are Native American Indian, if applicable.

**DWELLING INFORMATION SECTION:**

**IF YOU RENT YOUR HOME, PROVIDE YOUR LANDLORD'S ADDRESS, TELEPHONE NUMBER AND FAX:**

Write your landlord's name, address, telephone number and fax, if applicable.

**FUEL CONSUMPTION INFORMATION SECTION:**

**HEATING FUEL COMPANY:** Write the name of the company that supplies the fuel, for example, Michigan Gas if natural gas or Crystal Flash if propane or Fuel Oil. Include Account Numbers

**PRIMARY ELECTRIC SUPPLIER:** Write the name of the company that supplies your electricity, for example, Consumers Energy. Include Account Numbers

**HOUSEHOLD MEMBERS INCOME SOURCE:** Include all household members with dates of birth. Income sources include cash receipts earned or received during the 3 previous calendar months. Examples to include: money, wages, and salaries **BEFORE** deductions; self-employment net receipts; regular payments from social security, railroad retirement, unemployment compensation, worker's compensation, veteran's payments, training stipends, alimony, and military family allotments; pensions, insurance and annuity payments; dividends and interest; net rental income; net royalties; periodic receipts from estates or trusts; net gambling and lottery winnings.

Do NOT include: capital gains; assets withdrawn from bank; sale of property, house, or car; one-time payments from welfare agency due to temporary financial difficulty; tax refunds; gifts, loans, lump-sum inheritances; college scholarships; one-time insurance payments or compensation for injury; non-cash benefits such as health insurance, Medicare, Medicaid, Food Stamps, school lunches, housing assistance; combat zone pay; child support received.

**TERMS AND CONDITIONS SECTION (Please read carefully):**

**APPLICANT'S SIGNATURE, DATE:** Sign your name and write the date you are signing the questionnaire. **Do not leave blank.**